

Transport Support Application 2021/22

Issue 1 (for use from 26th July 2021)



Where your total household income is less than £26,000 per year or is in receipt of certain state benefits, you may be eligible for a bursary. Please see our Bursary Application Form for more information.

ⓘ If you are applying for transport support via a bursary, you do not need to complete this form. Please indicate the support that you require on your bursary application instead.

If you need any help completing this form, please email transport@tpc.ac.uk

Section 1 - Student Information

Surname:
Forename(s):
Date of Birth: / /
Address:
Postcode:
Email address:

FOR OFFICE USE ONLY:

Admission Number:

Section 2 - Bus Pass Information

For full-time students who live more than 2km from College, a range of bus passes are available covering Portsmouth and the surrounding areas.

To check if you meet the distance criteria, please enter your home postcode into our online checker at <http://go.tpc.ac.uk/distance-check> and record the distance shown: . km

ⓘ Transport options can be complicated. Assuming you meet the distance criteria, please use the Bus Route Information overleaf to help identify the most appropriate bus pass for your home address and then complete the Bus Pass Order in Section 3.

First Bus Services

First operate in Portsmouth and the wider Western Hampshire area (through to Southampton), and all passes are valid for use 7 days per week during College term time.

Stagecoach Bus Services

Stagecoach operate in Portsmouth and the Eastern Hampshire area (e.g. Havant, Emsworth, and Hayling Island), extending to West Sussex. All passes are valid for use 7 days per week during College term time.

PC1 and PC2 Services *

These are Portsmouth College contract bus services operating from Fareham and Portchester area and include a lunchtime service PC3 (in both directions) between the main hubs of Fareham Bus Station, Portchester, Cosham Bus Station, Hilsea and Portsmouth College.

**Please note these passes are only valid for use on the stipulated College service and do not cover use on other public bus services.*

Section 2 (continued) - Bus Route Information

Please use the information below to help identify the most appropriate bus service for your home postcode.

Remember we only provide bus passes to full-time students who live more than 2km from the College.

We check all applications and will reject those who live within 2km of the College.

Postcode	Area Served	Suggested Bus Service
PO1	Fratton / Old Portsmouth	First Portsmouth (<i>buy directly on First Bus App no need to complete form</i>)
PO2 0	Copnor	Stagecoach Portsmouth (<i>use 621 service</i>)
PO2 8 / PO2 9	Stamshaw / Tipner / Hilsea	PC1
PO2	North End	First Portsmouth (<i>buy directly on First Bus App no need to complete form</i>)
PO3 5	Anchorage Park	Stagecoach Portsmouth (<i>use 621 service</i>)
PO3 6	Baffins	Within 2km - only bike scheme is available (<i>1-2km only</i>)
PO4 / 5	Southsea / Milton / Eastney	First Portsmouth (<i>buy directly on First Bus App no need to complete form</i>)
PO6 1	Farlington	Stagecoach Portsmouth (<i>use 621 service</i>)
PO6 2	Cosham	Stagecoach Portsmouth (<i>use 621 service</i>)
PO6 3	Wymering	PC1
PO6 4	Paulsgrove	PC1
PO7 5	Purbrook	Stagecoach South Hants (<i>use 621 service</i>)
PO7 / 8	Waterlooville / Denmead / Clanfield / Cowplain / Horndean	First Hampshire
PO9	Havant	Stagecoach South Hants (<i>use 621 service</i>)
PO11	Hayling Island	Stagecoach South Hants (<i>transfer to 621 at Havant</i>)
PO12/13	Gosport / Lee-on-Solent	First Hampshire and Gosport Ferry
PO14	Titchfield / Stubbington	PC2 (<i>see note 1 below</i>)
PO15	Catisfield / Whiteley	PC2 (<i>see note 1 below</i>)
PO16 0	Fareham	PC2
PO16 7	Fareham	PC2
PO16 8	Wallington / Downend (<i>West of The Seagull</i>)	PC2
PO16 8	Portchester (<i>East of The Seagull</i>)	PC1
PO16 9	Portchester	PC2 (<i>walk to The Seagull</i>)
PO17	Wickham / Southwick	PC2 (<i>see note 1 below</i>)

Note 1 (for PO14, PO15 and PO17 postcodes) - if you live more than 2km from the route served by PC2, we will also provide you with a First Hampshire pass to enable you to travel to Fareham Bus Station (*or the nearest stop served by PC2*), where you can transfer to PC2.

Route Planning Information - the information provided above is for guidance purposes only and you are responsible for planning your own journeys to and from College. Please use the journey planner services offered by First and Stagecoach. If you need further assistance, please contact the Student Services Team (as per details on the front of this form).

- For the College PC1 and PC2 services, please visit <http://go.tpc.ac.uk/college-buses>
- For First services, please visit <https://www.firstbus.co.uk/portsmouth-fareham-gosport/plan-journey/journey-planner/>
- For Stagecoach services, please visit <https://www.stagecoachbus.com/plan-a-journey>

Section 3 - Bus Pass Order

PC1 / PC2 – these are ordered from and paid to the College directly. Please bring this completed form to your enrolment interview with payment (*we accept Visa / MasterCard credit and debit cards only*). If returning your form separate to your enrolment interview we will send an invoice link to the email address provided to be paid online.

Bus Service	Areas Served	Cost per Term
PC1 (<i>Portsmouth College Service</i>)	Portchester, Paulsgrove, Cosham, Hilsea, Stamshaw	£150 <input type="checkbox"/>
PC2 (<i>Portsmouth College Service</i>)	Fareham, Portchester (surrounding areas – Titchfield, Stubbington - via transfer to Fareham)	£170 <input type="checkbox"/>

First Bus Services – are only available to purchase to buy from the First Bus App on the mobile device used by the student but to receive any discount codes to apply for areas outside of Portsmouth you must complete and return this form and wait for the code to be issued by college before buying your ticket. Codes cannot be applied or refunded after purchase.

Bus Service	Areas Served	Cost per Term
First Hampshire	Covers use in Portsea Island, plus Waterlooville, Clanfield, Fareham, Gosport (this pass is only offered to students whose home address is outside of Portsmouth) To be sent a discount code to reduce the cost to £170 please return this form and wait for the code to be sent before purchasing your bus pass.	£170 <input type="checkbox"/>
First Hampshire and Gosport Ferry	Gosport & Lee on Solent (PO12, PO13) To be sent a discount code to reduce the cost to £190 please return this form and wait for the code to be sent before purchasing your bus pass.	£190 <input type="checkbox"/>

Stagecoach Services – these are called StudentRider passes and are ordered online directly from the Stagecoach website. Please visit <http://go.tpc.ac.uk/stagecoach> to place your order once you have been sent your discount code to use against full price tickets in the Autumn and Spring Terms.

Autumn Term 2021 passes will be available from mid-August 2021 but please wait for your discount code before purchase. Codes cannot be applied or refunded after purchase.

Please be aware that discount codes will not be issued for Summer 2022 Passes.

Bus Service	Areas Served	Cost per Term			
		Autumn	Spring	Summer	
Stagecoach Portsmouth	Portsea Island covers use in PO1 – PO6 postcodes only	£150	£150	£140	<input type="checkbox"/>
Stagecoach South Hants	As for Stagecoach Portsmouth, plus Waterlooville, Havant, Hayling Island	£170	£170	£170	<input type="checkbox"/>
Stagecoach Gold	As for Stagecoach South Hants, plus West Sussex, Surrey, Brighton	£270	£240	£229	<input type="checkbox"/>

Section 4 – Bike Scheme

Full-time students are eligible to apply for the Bike Scheme in the Autumn and Spring Terms only, which provides **up to** £150 towards the cost of a **new** bike and relevant safety equipment (D-Lock, helmet and lights). This scheme has the following conditions:

- You must live more than 1km from the main site of study;
- The scheme is not available to students who have had benefit from it in previous academic years;
- You must remain a full-time student at Portsmouth College until the end of the academic year (*if you leave early, you will be invoiced for a proportion of the grant*);
- All students utilising the Bike Scheme are expected to use full safety equipment and D-locks to protect both themselves and their equipment and to use designated cycle storage facilities at College;
- Students and parents / carers are entirely responsible for the upkeep and road worthiness of the bike; insurance against theft; and ensuring that you have the appropriate road skills and are safe to ride the bike

There is a sliding scale for the amount of grant available towards the cost of a bike, lights, cycle helmet and D-lock, based on when you submit your claim for payment:

Term	Deadline for claim to be made:	Grant Amount
Autumn 2021	Friday 26 th November 2021	£150
Spring 2022	Friday 1 st April 2022	£100

The College has partnered with Portsmouth Cycle Exchange (<https://cycle-exchange.co.uk>) who offer cycles over a wide price range and variety, together with discounts to Portsmouth College students of 10%. PCE also offer the option to service a bike which you already own. Portsmouth Cycle Exchange is based at 4-8 Gothic Buildings, Victoria Road North, Southsea PO5 1PH and is open 7 days a week. Please note - purchases via the Bike Scheme must be made in-store only.

New Bike Purchase (Portsmouth Cycle Exchange)

If you choose to purchase a bike (or service an existing bike) from PCE, they will invoice the College directly for the Bike Scheme grant amount authorised, thus reducing the amount you need to pay.

Bike Service (Portsmouth Cycle Exchange)

Where you already own a cycle which requires servicing, if this is arranged with PCE an allowance to the value of £50 will be granted. Any work costing above this amount is payable to PCE on completion/collection of the bicycle. PCE will invoice the college directly for the grant amount.

New Bike Purchase (Elsewhere)

If you intend to purchase a new bike from elsewhere, please choose this option. We will email you when your application has been approved, along with a Bike Scheme claim form. You will then need to bring your completed claim form to Student Services with all relevant receipts for a BACS payment to be made.

Receipts must be dated no earlier than 1st June 2021.

By subscribing to the Bike Scheme, you are not entitled to access any other aspect of our travel support during the academic year unless a medical condition develops that permanently prevents you from riding a bike. Please see the Student Services Team in the Student Centre should this occur.

Section 5 – Isle of Wight Travel Grant

For students living on the Isle of Wight, the College will provide heavily subsidised Wightlink season tickets:

Option	Description	Cost per Term
Wightlink season ticket only	3 season tickets will be provided with the following period of time: <ul style="list-style-type: none">• Pass 1: 30 day pass• Pass 2: 180 day pass• Pass 3: 90 day pass <p><i>This is subject to change in line with any restrictions that may come into force for Covid-19 management</i></p>	£100 <input type="checkbox"/>
First Bus Portsmouth Bus Pass	Passes are available to purchase directly from the First Bus app at £150 per term	

To order, please bring this completed form to your enrolment interview with payment (*we accept Visa / MasterCard credit and debit cards only*). If returning your form separate to your enrolment interview we will send an invoice link to the email address provided to be paid online.

Section 6 - Privacy Notice and Declaration

Portsmouth College Data Protection Statement and Privacy Notice

Portsmouth College is the Data Controller of personal information provided by you on this form. All personal information collected will be processed in accordance with the Data Protection Act 2018, in general for the purpose of providing your education or training. You can learn more about how we process your personal information by reading our Student Privacy Notice at <https://www.portsmouth-college.ac.uk/privacy/>

If you have opted to purchase a new bike or service via Portsmouth Cycle Exchange (PCE), we will share with PCE your name, admission number and bike scheme grant amount so that they can process your transaction.

DECLARATION

I confirm that, to the best of my knowledge, the information provided on this form is correct. If I have applied for a travel grant, I understand that if I leave College before the end of the 2021/22 academic year, or cease to be a full-time student, I may be required to pay back a proportion of the grant.

Student Signature: _____

Date: _____

Parent Signature: _____

Date: _____

When complete, please bring this form and form of payment (card only for College Buses and Wightlink passes) to your enrolment interview,

or by posting your completed application form and evidence to:

Student Services, Portsmouth College, Tangier Road, Portsmouth PO3 6PZ
or hand it in at our Reception (in a sealed envelope, addressed to Student Services)